

Herkimer Central School District 2025-2026 Operations Budget Calendar

DEADLINES	BUDGET ACTION
December 2024 – March 2025	Meet with non-instructional supervisors, administrators, directors, and all related departments to discuss requests for the 2025-26 budget.
February 2025	Administrators will review instructional budgets with Superintendent and Business Manager in preparation for Operations Budget presentation.
March 1, 2025	Tax Levy Limit Calculation due to Comptroller and NYSED
March 07, 2025	Board of Education Candidate Petitions available in the District Office
March 19, 2025 & April 16, 2025	Superintendent’s Draft Budgets presented to BOE during regularly scheduled BOE meetings.
March 19, 2025	Budget Workshop and Regular Meeting: Adoption of any special propositions during Regular School Board Meeting
April 4, 2025 April 14, 2025 April 28, 2025 May 12, 2025	Legal Notice to be submitted to local paper Must indicate time, and place of the School Budget Hearing and Vote Must advertise 4 x’s within 7 weeks with the first legal notice publication occurring before the Annual Budget Vote. Notice should occur in two general circulation newspapers
April 16, 2025	Budget Workshop and Regular Meeting: Adoption of the proposed budget. Property tax report card to be submitted to SED. Deadline for adoption/submission is April 28, 2025.
April 21, 2025	Last day to submit petitions for Board of Education Candidates. All petitions must be handed to the District Clerk by 4 p.m.
April 28, 2025	Budget Statement will be available for public review: HES/HHS, District Office, and the Herkimer Basloe Library
April 21 - May 13	Mail Absentee Ballots
May 6, 2025	Official Budget Hearing at 6 p.m.
May 7, 2025	Mail Budget Notice following the Budget Hearing
May 20, 2025	Budget Vote and Board of Education Elections [12-8 pm HHS Media Center]
May 28, 2025	Board of Education formally accepts 2025-2026 vote results
June 3 & June 10	Publish Legal Notice for Budget revote. Must be 14 days before revote. Revote date is June 17, 2025.