

Education Law §3614 School Funding Allocation Report

Part F - Narrative Description

1. **(A) Describe the local methodology/approach used to allocate funds to each school in the district during the process of budget development and implementation. (B) Please also describe the role(s) of all relevant stakeholders in such budgetary processes and decision-making. (C) Finally, if schools are allocated a significant portion of their funds—either in part or in full—through a formula, outline the nature/mechanics of the formula and the elements impacting each school’s allocation.**

Specifically, the Division of Budget and the State Education Department would consider a complete response to this question to include explicit answers to the questions included in the rubric below, including a substantive discussion on the translation of students needs into the district's budget (at least 1 sentence per question, when applicable).

The building principals, director of student programs and athletic director begin to develop their building/program budget needs for the following year in November. While no formula is used for distributing funds district wide, the district analyzes the final budget for equity annually. Building and program leaders, work with their instructional and support staff to develop building level needs for the student programs at their buildings, for the following year. These needs and requests are reviewed by the board of education in December and January. The district develops a tentative budget for the following year in January and February. The budget is reviewed at public meetings in February, March and April, where public comment and input is sought. The district discusses the budget staffing implications with bargaining units in January and April. A budget hearing is conducted for the public, where a line by line appropriations for the following years budget is available to all to review and comment prior to vote, generally in May.

2. **If applicable, is there anything unique about certain schools which explain why per pupil spending at these locations may be significantly higher/lower than the district average?**

Since the district is composed of only having one elementary and one high school, the primary driver of differences in per pupil spending is driven differences between elementary and high school needs. That said, the district spends approximately \$14,700 on high school students and \$14,100 elementary students which is only marginally more, about 4%.

3. **If applicable, describe any items which the district feels are anomalous in nature and require additional description.**

Part A - District-Level Information

School District Name	Herkimer
BEDS Code	210601
School Year	2020-21

I) Contact Information

Contact First & Last Name	REGINA FRASIER	Mailing Address	
Title of Contact	Treasurer	Street Address Line 1	801 W. German Street
Email Address	rfrasier@herkimercsd.org	Street Address Line 2	
Phone Number	3155657172	City	Herkimer
		Zip Code	13350

II) Total Amount of District Spending Allocated to Individual Schools

	Funding Source						
	Total Spending	State/Local	Federal				
A) Total Major Operating Funds Spending							
General Fund Total Expenditures & Transfers	\$25,692,159	\$25,175,000	\$517,159				
Special Aid Fund Total Expenditures & Transfers	\$1,295,826	\$459,764	\$836,062				
School Food Services Fund Total Expenditures & Transfers	\$110,000	\$110,000	\$0				
Debt Service Fund Total Expenditures & Transfers	\$0	\$0	\$0				
Total Major Operating Funds Spending	\$27,097,985	\$25,744,764	\$1,353,221				
B) Exclusions for Non-Instructional Costs							
Interfund Transfers	\$130,000	\$130,000	\$0				
Debt Service	\$2,593,000	\$2,593,000	\$0				
School Food Services Fund	\$110,000	\$110,000	\$0				
Community Services	\$0	\$0	\$0				
Adult/Continuing Education	\$0	\$0	\$0				
Transportation	\$1,200,000	\$1,200,000	\$0				
Employee Benefits Allocated to Above Purposes (see IV below)	\$20,847	\$20,847	\$0				
Total Non-Instructional Cost Exclusions	\$4,053,847	\$4,053,847	\$0				
C) Exclusions for Tuition/Payments to Non-District Schools							
Charter School Tuition	\$5,000	\$5,000	\$0	Total Pupils	1	Per Pupil	\$5,000.00
Services Provided to Charter Schools	\$0	\$0	\$0		0	\$0.00	
Other School Districts (Excl. Special Act Districts)	\$160,000	\$160,000	\$0		3	\$53,333.33	
Prekindergarten Community-Based Organizations	\$0	\$0	\$0		0	\$0.00	
BOCES Instructional Programs (Full-time Only)	\$645,000	\$645,000	\$0		55	\$11,727.27	
SWD School Age-School Year Tuition	\$10,000	\$10,000	\$0		1	\$10,000.00	
SWD Early Intervention Program Tuition	\$0	\$0	\$0		0	\$0.00	
SWD - Preschool Education (\$4410) Tuition	\$0	\$0	\$0		0	\$0.00	
SWD - Summer Education (\$4408) Tuition	\$0	\$0	\$0		0	\$0.00	
State-Supported Schools for the Blind & Deaf (\$4201) Tuition	\$0	\$0	\$0		0	\$0.00	
Services Provided to Nonpublic Schools	\$0	\$0	\$0		0	\$0.00	
Other Expenses for Pupils in Non-Traditional Settings	\$0	\$0	\$0		0	\$0.00	
Employee Benefits Allocated to Above Purposes (see IV below)	\$0	\$0	\$0				
Total Tuition/Payments to Non-District Schools Exclusions	\$820,000	\$820,000	\$0				
Total Exclusions	\$4,873,847	\$4,873,847	\$0				
D) Projected 2020-21 Enrollment							
Total District K-12 Enrollment	1,144						
Total District Pre-K Enrollment	43						
Total Preschool Special Education Enrollment	0						
Total District Enrollment	1,187						
Total Funding Allocated to Individual Schools	\$22,224,138	\$20,870,917	\$1,353,221				
Total Allocated Funding per Pupil	\$18,722.95	\$17,582.91	\$1,140.03				

III) Central District Costs Included in School Allocations

	Funding Source			Total Staff (FTE Basis)	Total FTE Spending
	Total Spending	State/Local	Federal		
A) General Support Costs					
Board of Education	\$68,000	\$68,000	\$0	1.0	\$68,000.00
Central Personnel	\$588,000	\$588,000	\$0	2.0	\$294,000.00
Operation and Maintenance of Plant	\$1,463,000	\$1,463,000	\$0	11.5	\$127,217.39
Other Central Services	\$657,000	\$657,000	\$0	3.0	\$219,000.00
Employee Benefits for General Support Staff (see IV below)	\$399,135	\$399,135	\$0		
Total General Support Costs	\$3,175,135	\$3,175,135	\$0	17.5	
Total General Support Costs per Pupil	\$2,674.92	\$2,674.92	\$0.00		
B) District Academic Support Costs					
Curriculum Development & Supervision	\$0	\$0	\$0	0.0	\$0.00
Research, Planning & Evaluation	\$0	\$0	\$0	0.0	\$0.00
In-Service Training	\$0	\$0	\$0	0.0	\$0.00
Committee on Special Education/Preschool Special Education	\$0	\$0	\$0	0.0	\$0.00
Summer Programming and Services	\$0	\$0	\$0	0.0	\$0.00
Other Districtwide Staff	\$0	\$0	\$0	0.0	\$0.00
Employee Benefits for District Academic Support Staff (see IV below)	\$0	\$0	\$0		
Total District Academic Support Costs	\$0	\$0	\$0	0.0	
Total District Academic Support Costs per Pupil	\$0.00	\$0.00	\$0.00		
C) Other Post-Employment Benefits (OPEB)	\$1,694,693	\$1,637,221	\$57,472		
Total OPEB per Pupil	\$1,427.71	\$1,379.29	\$48.42		
Total Central District Costs Included in School Allocations	\$4,869,828	\$4,812,356	\$57,472		
Total Central District Costs per Pupil	\$4,102.64	\$4,054.22	\$48.42		
Total Funding Allocated to Individual Schools excl. Central Costs	\$17,354,310	\$16,058,561	\$1,295,749		
Total Allocated Funding per Pupil	\$14,620.31				

IV) District Average Fringe Rate for Allocation of Employee Benefits

Total Employee Benefits in General Fund & Special Aid Fund	\$5,867,220
Other Post-Employment Benefits	\$1,694,693
Total Employee Benefits for Active Employees	\$4,172,527
Total Personal Service in General Fund & Special Aid Fund	\$9,607,166
District Average Fringe Rate	43.43%

Part B - Basic School-Level Information

BEDS Code	School Name	Local School Code	School Type	Grade Span		School Status				Projected Enrollment & Demographics						Projected Staffing (FTE Basis)									
				Lowest Grade	Highest Grade	Does this school serve its full planned grade span? (Y/N)	If no, is this school opening this year? (Y/N)	Is the school scheduled to close? (Y/N)	If so, what year?	K-12 Enrollment	Pre-K Enrollment	Preschool Special Ed Enrollment	K-12 FRPL Count	K-12 ELL Count	K-12 SWD Count	Classroom Teachers w/ 0-3 Years Experience	Classroom Teachers w/ More than 3 Years Experience	Para-professional Classroom Staff	Principals & Other Admin Staff	Pupil Support Services Staff	All Remaining Staff	Total Staff	Total Classroom Teachers	Total Non Teaching Staff	
210601060005	HEKKIMER HIGH SCHOOL		Junior-Senior High School	6	12	Yes		No		575	0	0	321	2	80	2.0	43.5	7.0	5.0	22.0	13.0	92.5	45.5	47.0	
210601060006	HEKKIMER ELEMENTARY SCHOOL		Elementary School	Pre-K	5	Yes		No		569	43	0	445	5	80	1.0	40.5	11.0	2.0	2.0	13.5	70.0	41.5	28.5	
District Total										1,144	43	0	766	7	160	3.0	84.0	18.0	7.0	24.0	26.5	162.5	87.0	75.5	

Part C - Basic School-Level Allocations

BEDS Code	School Name	Local School Code	School Allocation by Object (excl. Central Costs)					School Allocation by Purpose (excl. Central Costs)							Funding Source by School			Per Pupil Allocation			Total School Allocation w/ Central District Costs	Total School Funding per Pupil		
			Personal Service			BOCES Services	All Other	Total Allocation by Object	General Education		Special Education		Instructional Support			Total Allocation by Purpose	State & Local Funding	Federal Funding	Total Funding Source by School	State & Local Funding per Pupil			Federal Funding per Pupil	Central District Costs
			Classroom Teachers	All Other Salaries	Employee Benefits				General Ed K-12	Pre-K	Special Ed K-12	Preschool	School Administration	Instructional Media	Pupil Support Services									
210601060005	HERKIMER HIGH SCHOOL		\$3,209,378	\$859,000	\$1,766,897	\$2,349,497	\$699,208	\$8,883,980	\$5,024,968	\$0	\$2,001,961	\$0	\$442,123	\$486,088	\$928,840	\$8,883,980	\$8,705,853	\$178,127	\$8,883,980	\$15,141	\$310	\$2,359,015	\$11,242,995	\$19,553
210601060006	HERKIMER ELEMENTARY SCHOOL		\$4,056,788	\$515,000	\$1,985,528	\$1,421,322	\$491,692	\$8,470,330	\$4,711,536	\$346,765	\$2,104,021	\$0	\$442,123	\$530,552	\$335,333	\$8,470,330	\$7,352,708	\$1,117,622	\$8,470,330	\$12,014	\$1,826	\$2,510,813	\$10,981,143	\$17,943
District Total			\$7,266,166	\$1,374,000	\$3,752,424	\$3,770,819	\$1,190,900	\$17,354,309	\$9,736,504	\$346,765	\$4,105,982	\$0	\$884,246	\$1,016,640	\$1,264,173	\$17,354,310	\$16,058,561	\$1,295,749	\$17,354,310			\$4,869,828	\$22,224,138	

Part D - School-Level Spending on Prekindergarten and Community Schools Programming

					Prekindergarten Programs									Student, Family, and Community Schools Programs													
					Projected Pre-K Enrollment					Projected Pre-K Funding				Spending by Purpose										Funding Source by Program			
BEDS Code	School Name	Local School Code	Does this school offer a Pre-K program? (Y/N)	Does this school offer student/family support or community schools services? (Y/N)	4-Year-Old Full-Day	4-Year-Old Half-Day	3-Year-Old Full-Day	3-Year-Old Half-Day	Total Pre-K Enrollment	State Universal Pre-K Grants (UPK)	Other State & Local Funding	Federal Funding	Total Pre-K Spending	Community Schools Site Coordinator (FTE Basis)	Enriched Academic Services	Health/Mental/Counseling/Dental Care	Nutrition Services	Legal Services	After-School Programs/Extended Day Programs	All Other	Total Community Schools Spending	Foundation Aid Community Schools Set-Aside	Other State & Local Funding	Federal Funding			
210601060005	HERKIMER HIGH SCHOOL		No	Yes					0				\$0	0.0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$0		
210601060006	HERKIMER ELEMENTARY SCHOOL		Yes	Yes	43	0	0	0	43	\$59,764	\$287,001	\$0	\$346,765	0.0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$0		
Total in District Schools					43	0	0	0	43	\$59,764	\$287,001	\$0	\$346,765	0.0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000	\$0	\$0		

Total in Prekindergarten Community-Based Organizations

# of CBO Sites	Projected Pre-K CBO Enrollment					Projected Pre-K CBO Funding			
	4-Year-Old Full-Day	4-Year-Old Half-Day	3-Year-Old Full-Day	3-Year-Old Half-Day	Total Pre-K Enrollment	State Universal Pre-K Grants (UPK)	Other State & Local Funding	Federal Funding	Total Pre-K Spending
0	0	0	0	0	0	\$0	\$0	\$0	\$0

District Total with CBOs

43 0 0 0 43 \$59,764 \$287,001 \$0 \$346,765

Part E - Locally Implemented Funding Formula

Are schools allocated a sizeable portion of their funding via a locally implemented formula?

No

BEDS Code	School Name	Local School Code	Local Formula Allocation	Allocation If Local Formula Fully Funded	Difference	% Funded	Total Funding (See Part C)	Local Formula as % of Total Funding	Other Funding
210601060005	HERKIMER HIGH SCHOOL								
210601060006	HERKIMER ELEMENTARY SCHOOL								
District Total			\$0	\$0	\$0		\$0		\$0